

NCWU Policy Council Job Description

After consulting NCWU's bylaws and discussion amongst Council members, the Policy Council has agreed upon the following job description to guide its work

Within NCWU, the Policy Council shall perform the following duties:

- 1) Before the membership is asked to vote to endorse any issue of public policy, the Policy Council shall do a review using the procedure described in NCWU's "Policies and Procedures" document and make recommendations.
- 2) Before any document is released in the name of NCWU (in particular items such as the draft agenda, Women's Agenda, report cards, and press releases), the Policy Council shall review it for consistency with NCWU's mission and policies and make recommendations.

We recognize that turnaround time is often short on such items and will work closely with the committee chairs to ensure that review is not a serious hold up. At the same time, we would ask committee chairs to give us a minimum of 48 hours if at all possible for review. If there is disagreement between the committee submitting the document and the Council which cannot be resolved, the document shall be submitted to the Executive Committee for final approval.

- 3) The Council shall watch for emerging issues which might be appropriate for NCWU to consider and bring them to the board.
- 4) In addition to the Executive Committee, the Council shall regularly review NCWU's activities to ensure that we are operating in a manner consistent with our tax status.

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